

User Story:

As a New Official Records (OR) application user, I need the ability to digitally affix a Certificate of Service stamp to a document which includes appropriate verbiage, my electronic signature, and the Clerk's seal, so that I can increase productivity and accuracy when recording a document.

Conditions of Satisfaction: (a.k.a. Acceptance Criteria)

1. The user is able to digitally affix a *Certificate of Service* (CoS) to certain document types being viewed in the *Document Viewer* via the *Recording* or *Maintenance* tab in OR. (Note: The CoS is not available on the *Indexing* or *Verification* tabs)
 - 1.1. The user is able to select from the following document types to which they can affix a digital CoS stamp:
 - 1.1.1. Conditional Payment Bond, Certificate of Payment
 - 1.1.2. Notice of Bond
 - 1.1.3. Notice of Contest of Claim Against Bond
 - 1.1.4. Notice of Contest of Claim Against Bond Public Building
 - 1.1.5. Notice of Contest of Lien
 - 1.1.6. Notice of Contest of Lien Against Homeowner Association
 - 1.1.7. Notice of Homestead
 - 1.1.8. Notice under Marketable Records Titles to Real Property
 - 1.2. The CoS stamp includes the following:
 - 1.2.1. A digital replication of the deputy clerk's signature
 - 1.2.2. A digital replication of the Seal of the Volusia County Clerk of Court
 - 1.2.3. The date of recording, stated as "nn(rd)(th) Day of MM, YYYY"
 - 1.2.4. The first initial, surname, and title of the deputy clerk recording the document is displayed beneath the deputy clerk's electronic signature, using the format: **V. Updike, Deputy Clerk**
 - 1.3. The digital CoS stamp can be resized by the user without any of the displayed content within the stamp being truncated or pushed out of the viewable area
 - 1.4. The digital CoS stamp is permanently affixed to the document, once recorded
2. The user is able to append a blank page to the document, to which the CoS stamp can be digitally affixed
 - 2.1. The fee for recording the additional page is automatically added to the recording fees total.
3. Prior to the completion of the Recording process, the digital CoS stamp can be edited, moved, or deleted
4. After adding the certificate of service, the mouse pointer defaults to an arrow icon. (Note: the default mouse pointer is currently a hand icon)

5. The verbiage displayed on the CoS is as follows:

CLERK'S CERTIFICATE OF SERVICE

STATE OF FLORIDA
COUNTY OF VOLUSIA

I, LAURA E. ROTH, Clerk of the Circuit Court of the Seventh Judicial Circuit Court of Florida, in and for Volusia County, certify that a copy of the foregoing (Name of document selected by user) will be sent by United States Postal Service Certified Mail to (name of person entered by user) at (address of person entered by user) this _____ day of _____, _____.